



REQUEST FOR CONVICTION RECORDS - COMMERCIAL GUIDE LICENSE

I have applied for a commercial guide license and pursuant to 301 KAR 2:030 I am requesting that the Kentucky State Police provide the Kentucky Department of Fish & Wildlife Resources with any record of conviction found concerning me in the files of the Kentucky centralized criminal history record information system. I have listed my personal information below. I know that I have the right to inspect my criminal history record and to request correction of any inaccurate information. If I do not exercise that right, I agree to hold harmless the Kentucky State Police and any of its employees from any claim for damages arising from the dissemination of inaccurate information.

APPLICANT INFORMATION (PLEASE PRINT)

NAME: _____
 First Middle Last Maiden

ADDRESS: _____
 Street City State Zip

SEX: _____ RACE: _____ DATE OF BIRTH: _____ SOC SEC NO: _____

Signature Date Witness Date

INSTRUCTIONS:

A completed form and a check or money order made payable to the **Kentucky State Treasurer** in the amount of **\$20.00** shall be submitted to the Kentucky State Police. Requests should be accompanied by **two, self-addressed stamped envelopes**, one bearing the name and address of the Kentucky Department of Fish & Wildlife Resources, # 1 Sportsman's Lane, Frankfort, Ky. 40601 and the other bearing the name and address of the applicant.

The Kentucky State Police will charge a \$25.00 fee on each returned check.

RETURN THIS FORM TO:

Kentucky State Police
Criminal Identifications and Records Branch
Criminal Records Dissemination Section
1266 Louisville Road
Frankfort, KY 40601

Visit us online @ <http://kentuckystatepolice.org>